

STATE OF NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES OFFICE OF LICENSING/ INSPECTION/VIOLATION REPORT						
Center Name: Dana's Day Care			Center ID#: 16LEA0011		County: Passaic	
Address: 1410 Main Street		City: Clifton	Phone: 973-478-1050	Fax: (973) 478-4010	Email: dplearnandlaugh@aol.com	
Initial Inspection: 12/16/2013	License Status: R-7/1/2015					
Due Date(s):*	1/16/2014	2/4/2014	3/21/2014	3/31/2014		
Date(s) Reinspection:	1/27/2014	2/21/2014	3/14/2014	4/29/2014		
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Note: If number is checked, see attachment page(s) for clarification.

		<input type="checkbox"/> 4. Maintain required staff to meet ratios: when children are awake; sleeping; on premises during naptime.
Notes:		
		<input type="checkbox"/> 5. Limit group size to 12 infants (under 18 months), 20 children for early childhood or 30 children for school-age
12/16/2013	1/27/2014	<input type="checkbox"/> 6. Assign a primary caregiver for group of 4 infants and 6 toddlers.
		<input type="checkbox"/> 7. Post the center's license in a prominent location in each building.
		<input type="checkbox"/> 8. Operate within the center's licensed capacity and within each room's capacity.
Notes:		
		<input type="checkbox"/> 9. Identify and maintain space requirements for all rooms approved by the OOL for children's use; make unapproved space inaccessible to children.
12/16/2013	1/27/2014	<input type="checkbox"/> 10. Ensure the children's health, safety and well-being.
Notes: Provide a diapering area within 15 feet of a sink not used for food preparation		
Activities & Discipline		
		<input type="checkbox"/> 11. Provide a sufficient variety of age-appropriate activities.
		<input type="checkbox"/> 12. Provide age-appropriate time frames for each activity.
		<input type="checkbox"/> 13. Provide enough supplies, furniture and equipment for the required activities.
		<input type="checkbox"/> 14. Provide daily structured and unstructured indoor and outdoor energetic physical activity that promotes coordination and movement skills: 30 minutes for children in care less than 4 hours; 60 minutes for children in care more than 4 hours. Avoid inactivity for more than 30 minutes unless eating or sleeping.
12/16/2013	1/27/2014	<input type="checkbox"/> 15. Develop policies/plans for use of TV/computer/video by children: under 2 years; over 2 years; with special needs; in care less than 4 hours; in care more than 4 hours.
12/16/2013	1/27/2014	<input type="checkbox"/> 16. Ensure use of TV/computer/video is educational/instructional and age/developmentally appropriate, and not used as a substitute for planned activities or for passive viewing.
12/16/2013	1/27/2014	<input type="checkbox"/> 17. Significantly limit the use of TV/computer/video for children under the age of 2.
		<input type="checkbox"/> 18. Use positive methods of guidance and discipline consistent with children's age and developmental needs: prohibit corporal and/or emotional punishment.
Notes:		
		<input type="checkbox"/> 19. Ensure staff do not withhold active play times as a means of discipline unless a child's actions or behavior present a danger to themselves or others.
Nutrition & Rest		
		<input type="checkbox"/> 20. Provide nutritious food and beverages that comply with the manual/CACFP standards including a variety of fruits and vegetables and a high portion of whole grains; limit foods high in solid fats, added sugar, trans fats, and sodium. (Refer to CACFP standards at (www.fus.usda.gov/cnd/care/childcare.htm))
		<input type="checkbox"/> 21. Provide cribs that meet CPSC standards and maintain documentation on file.
		<input type="checkbox"/> 22. Provide infants/toddlers with opportunities to leave their sleeping equipment to crawl, walk and play.
		<input type="checkbox"/> 23. Ensure children 12 months and younger are initially placed in a face-up sleeping position unless indicated in writing by child's health care provider.
Administration & Parent Involvement		
12/16/2013	1/27/2014	<input type="checkbox"/> 24. Designate someone in the center to carry out the director's responsibilities when the director is absent.
Program Records		
12/16/2013	4/29/2014	<input type="checkbox"/> 25. Complete and maintain at the center the staff records checklist.
Notes:		
12/16/2013	4/29/2014	<input type="checkbox"/> 26. Ensure that Child Abuse Record Information (CARI) checks are completed as required for the sponsor/sponsor representative and all regularly scheduled staff.
12/16/2013	1/27/2014	<input type="checkbox"/> 27. Ensure that Criminal History Record Information (CHRI) checks are completed as required for the sponsor/sponsor representative and all regularly scheduled staff.
12/16/2013	1/27/2014	<input type="checkbox"/> 28. Hire and submit the required documentation for the following: director; head teacher; group teacher; program supervisor.
Notes: Licensing capacity requires 1 head teacher, 1 group teacher and 1 program supervisor		
12/16/2013	1/27/2014	<input type="checkbox"/> 29. Maintain record of annual staff training on use of fire alarms and emergency evacuation procedures including evacuation and lock down.

Note: If number is checked, see attachment page(s) for clarification.

12/16/2013	4/29/2014	<input type="checkbox"/> 30. Ensure that all full-time staff complete 10 hours annual training with 2 hours in each of the following core areas: child growth and development; positive guidance and discipline; health and safety.
12/16/2013	4/29/2014	<input type="checkbox"/> 31. Ensure that the director, head teacher, group teacher and program supervisor complete 20 hours of annual training in 1 or more of the following: professional development approved by Professional Impact New Jersey or the National Child Care Association, or equivalent staff development in three or more of nine specific management areas including physical activity, special needs programming, & ADA guidelines.
12/16/2013	1/27/2014	<input type="checkbox"/> 32. Ensure that 2 staff members who have current certified basic knowledge of first aid principles and CPR are at the center at all times when enrolled children are present.
		<input type="checkbox"/> 33. Review, at least annually, a list from the Consumer Product Safety Commission (CPSC) regarding unsafe products and provide staff and parents with CPSC website www.cpsc.gov/cpscpub/prerel/prerel.html

Sanitation & Diapering

12/16/2013	2/21/2014	<input checked="" type="checkbox"/> 34. Wash and disinfect: toilet training chairs and potty seats after each use; diapering surfaces after each use; toys mouthed by infants and toddlers after each use; mats after each use unless stored separately; sleeping equipment weekly; sheets and blankets weekly; tables before each meal.
		<input type="checkbox"/> 35. Ensure that children wash their hands with soap and running water: before intake of food; after using the toilet; after having a diaper change; and as needed.
		<input type="checkbox"/> 36. Ensure that staff wash their hands with soap and running water: before preparing or serving food; after assisting a child in toileting; after changing diapers; after contact with body fluids or secretions; and as needed.

Bathroom & Kitchen Facilities

		<input type="checkbox"/> 37. Ensure all toxic substances and medications are inaccessible to children.
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Notes:

Health & Fire Safety

12/16/2013	1/27/2014	<input type="checkbox"/> 38. Obtain and maintain on file a current health certificate.
12/16/2013	1/27/2014	<input type="checkbox"/> 39. Obtain and maintain on file a current fire certificate.
12/16/2013	1/27/2014	<input type="checkbox"/> 40. Conduct and document monthly fire drills during each session provided at the center and evacuate all children within 3 minutes.
		<input type="checkbox"/> 41. Ensure the center's fire protective systems are operative at all times.
		<input type="checkbox"/> 42. Develop and post prominently on every floor of the center an emergency plan including evacuation, disaster and lockdown procedures.
		<input type="checkbox"/> 43. Ensure that all exits and egress areas are unobstructed, and exit doors are easily operable.

Notes:

12/9/2013	1/27/2014	<input checked="" type="checkbox"/> 44. Ensure that illuminated exit signs and emergency lighting are operable at all times.
		<input type="checkbox"/> 45. Ensure that fire extinguishers are serviced and tagged annually, and recharged if necessary.
		<input type="checkbox"/> 46. Remove excess storage and/or combustibles from the furnace room.

Building Maintenance

12/16/2013	1/27/2014	<input type="checkbox"/> 47. Keep all surfaces clean and in good repair.
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Notes: Ensure the garbage cans in the kitchen remain covered.

		<input type="checkbox"/> 48. Provide 1 of the 4 monitoring options listed in the manual.
12/16/2013	4/29/2014	<input checked="" type="checkbox"/> 49. Repair and/or paint surfaces in specified areas:

Notes:

12/16/2013	4/29/2014	<input type="checkbox"/> 50. Ensure that indoor and outdoor equipment is sturdy, safe and free of hazards.
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Notes: Secure the cubies in class directly behind office

Outdoor Play Area, Equipment and Maintenance

		<input type="checkbox"/> 51. Provide and maintain play equipment to meet public playground design standards (ASTM F-1487) as specified by the Consumer Product Safety Commission (CPSC). (Not for profits by 10/18/14)
		<input type="checkbox"/> 52. Provide and maintain resilient surfacing (ASTM F-1292) and use zones under all play equipment that subjects children to a fall as specified by the CPSC.
		<input type="checkbox"/> 53. Take necessary action to remove outdoor hazards.

Notes:

ALERT: Effective 8/6/14, stackable cribs are prohibited.

☐ See attached Transportation Inspection/Violation page.

Inspector(s) Name(s)

Marybeth Intili

#	Date Cited	Date Abated	Inspection/Violation Report Attachment	
49	12/16/2013	4/29/2014	a) Upstairs-Repair the two fluorescent lights in the classroom complete 2/21/2014) b) Upstairs-Repair the light in children's bathroom (complete 1/27/14) c) Upstairs Ensure the vents in children's bathroom are clean (complete 1/27/14) d) Ensure the steps leading to second floor classroom remain clear: do not store the rest mats on stairs (complete 1/27/14) e) First Floor Bathroom: Secure the loose toilet seats (complete 1/27/14) f) First Floor Bathroom: Repair broken sink (complete 1/27/14) g) First Floor Bathroom: Repair broken lights (complete 4/29/14) h) First Floor Bathroom: Ensure the vents in are clean (complete 2/21/2014	Delete
44	12/16/2013	1/27/2014	Ensure the emergency lighting is operable in the classroom with 19 month to 2 year olds.	Delete
34	12/16/2013	2/21/2014	Ensure two step cleaning process on all diapering surfaces after each use.	Delete